

HAWKEYE AREA DART THROWERS ORGANIZATION

BY LAWS

ARTICLE I

NAME

SECTION I

This organization shall be known as the Hawkeye Area Dart Throwers Organization (HADTO) Inc.

ARTICLE II

PURPOSES

SECTION I

The objectives of HADTO shall be to promote darts and to sanction league and tournament play in the GREATER CEDAR RAPIDS METRO AREA.

SECTION II

To participate in the sport of darts and its activities and to establish friendly relations with other local, national, and international dart organizations.

SECTION III

HADTO is a non-profit, non-political, and non-sectarian organization.

ARTICLE III

MEMBERSHIP

SECTION I

Membership into HADTO shall be open to anyone having interest in the purpose of HADTO. Business and other organizations may be granted associate (non-Voting) membership.

SECTION II

Members shall register with the Secretary and renew their membership annually. There shall be one (1) membership card per voting adult (adult being defined as anyone of twenty one (21) years of age). Members in good standing meeting the above criteria are registered with the Secretary. Each member is entitled to one (1) vote.

SECTION III

Sponsorship is a non-membership status where an establishment pays a fee only for the purpose of entering a team in the HADTO League.

SECTION IV

The amount of the members' dues will be set by the Board of Directors and approved by the membership. These dues are to be paid on or before the fourth (4th) week of league play each year in order for a member to remain in good standing with the league.

HAWKEYE AREA DART THROWERS ORGANIZATION

BY LAWS

SECTION V

The Board of Directors will set the amount of the sponsor fees. These fees are to be paid two (2) weeks prior to the start of each session unless otherwise specified. Payment of sponsor fees constitutes an agreement with and compliance of the BY LAWS of HADTO

ARTICLE IV

BOARD OF DIRECTORS

SECTION I

The Board of Directors shall consist of Nine (9) Members. Seven (7) of which are voted in by the members. The President may select two (2) more members (with past Presidents having first choice) to join the Board. The Board of Directors shall consist of a President, Vice President, Secretary, Treasurer, and five (5) Trustees.

SECTION II

All Trustees shall serve a two (2) year term. The effect will be to stagger the expiration date of the Trustees so that, while the term of office is two (2) years, four (4) positions will expire in alternate years. All other officers of the board shall serve a two (2) year term except the President, who shall serve a one (1) year term.

SECTION III

All board members shall attend two (2) of three (3) consecutive board meetings, unless the Board of Directors has accepted a reasonable excuse. Board members are also expected to attend all membership meetings. A Board member must notify the Secretary when he/she cannot attend a meeting.

SECTION IV

The Board of Directors shall meet monthly at a time and place to be set. A majority of the board may call for a special meeting to address specific issues. Such meetings may be restricted to individuals or teams concerned.

SECTION V

All board meetings must be considered open to the general public unless otherwise specified as closed. The agenda may contain a provision allowing open discussion between the Board and others present.

SECTION VI

A quorum shall consist of a majority of two (2) thirds of the board members, but must include at least two (2) officers.

SECTION VII

In case of vacancies, the Board of Directors shall be empowered to appoint members to complete the vacant term.

HAWKEYE AREA DART THROWERS ORGANIZATION

BY LAWS

SECTION VIII

The Board of Directors shall be empowered to represent HADTO between membership meetings when business requires prompt and decisive action. All decisions so made shall be passed by a majority vote of the total number of the Board of Directors.

SECTION IX

The Board and/or membership may petition the removal of any Board Member(s) due to malfeasance (the commitment of illegal acts by a public official), misfeasance (the illegal or improper performance of an action in itself lawful), or nonfeasance (failure to do something, especially something that should have been done).

ARTICLE V

DUTIES OF THE OFFICERS

SECTION I

- A. President - The President shall conduct membership meetings and shall preside over meetings of the Board of Directors. The President shall be empowered to act on behalf of HADTO, subject to subsequent approval of the Board of Directors. The President has no vote during board meetings unless he/she chooses to break a tie, create a tie, or by secret ballot. The President is an Officer of the Board of Directors.
- B. Vice President - The Vice President shall perform all duties of the President in the absence or disability of the President. The Vice President shall be appointed by the President and approved by the Board Of Directors.
- C. The Vice President position is considered a trustee, not an officer.
- D. Recording Secretary - The Recording Secretary shall keep minutes of all meetings, maintain membership records, conduct correspondence, maintain notices of HADTO and perform all the duties appropriate to this office. The Recording Secretary is an Officer of the Board of Directors.
- E. Treasurer - The Treasurer shall be bonded and shall account for all monies in the account of HADTO. The Treasurer shall submit a written financial report at each board meeting, and to the membership at each membership meeting for approval. The Treasurer is an Officer of the Board of Directors.
- F. Trustees- Trustees shall audit books after each session and submit a written audit report to the Board of Directors and Membership for approval. They shall perform all other functions assigned to them by the Board of Directors.

SECTION II

The HADTO Board of Directors is responsible for designating league statistician before the beginning of each session. This individual will be responsible for compiling weekly standings for league play and maintaining personal statistics of all team members.

HAWKEYE AREA DART THROWERS ORGANIZATION

BY LAWS

ARTICLE VI

ELECTIONS

SECTION I

Elections of the Board of Directors shall be held each year at the Dart Bash designated by the Board of Directors. All members taking part shall vote for all expiring positions.

SECTION II

The Board of Directors will appoint a three (3) Member Election Committee at least thirty (30) days prior to the election. This committee shall keep record of Nominations and arrange for a secret ballot election.

This committee shall also set criteria for absentee ballots.

SECTION III

Members may be nominated for the Board of Directors by having their name submitted to the Chairman of the Election Committee prior to the election. Nominations will also be taken from the floor at the election.

SECTION IV

No person shall be elected to more than one (1) office.

SECTION V

No person shall vote by proxy or by electronic means (email, text, and phone)

ARTICLE VII

MEETINGS AND COMMITTEES

SECTION I

The General membership meetings shall serve as forum at which all members of HADTO may meet, consult and arrive at decisions affecting the implementation of the purposes of HADTO. All powers of HADTO Board of Directors derive from the consent of the membership. The membership may, by simple majority vote, require the Board to put an issue on the next membership meeting's agenda for the approval of all members present, notwithstanding other provisions in these By-Laws. Such votes shall be tabulated on the basis of members actually present and voting.

HAWKEYE AREA DART THROWERS ORGANIZATION

BY LAWS

SECTION II

MEMBERSHIP MEETINGS

The general membership shall meet within ten (10) days prior to the start of each season. The agenda of the meeting shall consist of at least the following matters:

1. Status report by the Board Of Directors reviewing HADTO business in the past season;
2. Secretary's minutes;
3. Financial Report;
4. Provisions for inquiries as to the programs and activities of HADTO and its staff;
5. An opportunity for the general membership to authorize new and eliminate old programs and policies of all such committees; and to vote on authorization of all committees of HADTO.

SECTION III

SPECIAL MEETINGS

- A. Five (5) members of the Board of Directors may at any time call for a special meeting of the General membership and/or The Board of Directors. The meeting shall include an agenda outlining the particular matters to be discussed and acted upon by majority rule. The Secretary shall be responsible for notifying the members and/or Board Members of the date, time, and place of the meeting. Notice is to be sent by mail, and/or email, or text to the address listed on the membership card. The agenda may limit the business of the meeting to one particular topic or may call for an open discussion of HADTO business, and may be patterned after the membership meeting.
- B. Twenty (20) members of HADTO at large may similarly call for a special meeting upon filing a petition with the Secretary.

SECTION IV

ORGANIZATION

The rules of procedure set forth in Robert's Rules Of Order, Revised shall govern over a meeting unless a more simplified manual or procedure is adopted by the membership.

SECTION V

COMMITTEES

A committee of HADTO may be formed from within HADTO to deal with HADTO interest and concerns. The Board shall inform the membership if any such committee is formed. The general membership may authorize the establishment of any such committee. Such committees shall be encouraged to operate in an independent fashion. Committee representatives shall report their activities to the Board of Directors upon the request of the board. It is understood that committees who engage in any activity not authorized by the Board do so as an independent organization not acting in accordance with HADTO.

HAWKEYE AREA DART THROWERS ORGANIZATION

BY LAWS

SECTION VI

STANDING COMMITTEES

HADTO shall appoint the following standing committees with additions or deletions at the discretion of HADTO Membership:

- A. Rules Of Play
- B. Banquet Committee
- C. Statistics Committee
- D. Tournament Committee

Each committee shall be presided over by at least one (1) Board Member.

SECTION VII

GAG RULE

A general meeting shall have a time limit of two (2) hours from the time the meeting is called to order. A maximum of fifteen (15) minutes may be allowed for the purpose of completing a point under discussion. This section may be waived by a two-thirds (2/3) vote of the members in attendance.

ARTICLE VIII

CONDUCT RULES

SECTION I

HADTO, in the interest of protecting its members and out of duty to the community in general, must make it clear that certain conduct will not be condoned or tolerated at HADTO functions.

SECTION II

A complaint involving a HADTO Member's conduct shall be forwarded to the Board Secretary in writing within three (3) days for investigation. The complaint should specify the member and/or Board member; his/her alleged conduct, and how it involved a HADTO function.

SECTION III

The Board should form a committee of no less than 3 Board Members for the purpose of investigating the complaint.

SECTION IV

The Conduct Committee should utilize whatever resources are available to decide the merits of any complaint. The Committee may decide a complaint:

- A. To be frivolous and without merit;
- B. To warrant disciplinary action by HADTO Board Of Directors; or
- C. To require further investigation due to extenuating circumstances

HAWKEYE AREA DART THROWERS ORGANIZATION

BY LAWS

SECTION V

Disciplinary action taken should be a majority decision of the full Board and should be commensurate with the infraction, as follows:

- A. Verbal Censure;
- B. Verbal or written warning, expressly stating a similar infraction within a given time period will result in a more severe action;
- C. Suspension;
- D. Expulsion from the League.

SECTION VI

Persons under twenty-one (21) years of age shall have no voting privileges in the organization, management or planning of any function involving HADTO. HADTO reserves the right to ask for proof of age.

Anyone under the legal drinking age must inform the bar. Violation of Liquor Control Commission (LLC) Regulations will result in expulsion from the League and forfeiture of the entire match.

ARTICLE IX

AMENDMENT TO BY LAWS

SECTION I

These By Laws shall be amended or altered in conformity with the following procedures:

- A. A motion in writing calling for an amendment or alteration shall be presented and read to the General membership, special meeting, or a meeting of the Board of Directors.
- B. A By Laws committee will then be appointed to act on the said motion and their recommendation shall be reported to the Board of Directors.
- C. A By Laws vote shall be taken on the recommendations of the By Laws committee and it shall be by secret ballot only. It will require two-thirds (2/3) majority of ballots received for adoption.

ARTICLE X

BOUNDARIES

SECTION I

The boundaries of HADTO shall cover an area within a twenty (20) mile radius of the Cedar Rapids Main Post Office (615 6th Ave SE). Any team whose home games will be held within the twenty (20) mile boundary will not be refused due to location. All applicants are required to meet equipment and atmosphere standards set by the HADTO Board of Directors.

HAWKEYE AREA DART THROWERS ORGANIZATION

BY LAWS

SECTION II

Any team outside the twenty (20) mile radius meeting equipment and atmosphere standards are subject to approval by the HADTO Board of Directors.

ARTICLE XI

DISSOLUTION

SECTION I

Upon the unlikely event that HADTO must dissolve its legal entity the following procedures must be adhered to.

1. Hold a meeting of the HADTO Board of Directors in which they need to propose a resolution for business closing (Termination Proposal). A vote must be taken and the minutes of the meeting must be recorded and retained in the Corporate records. Then that proposed dissolution action must also be approved by HADTO Members. All voting must be unanimous.
2. Articles of Dissolution must be filed with the Secretary of State.
3. Once Dissolution is approved by the Secretary of State, then all assets need to be equally distributed to its paid members.
4. HADTO must notify each member, whether entitled to vote or not, of the proposed dissolution meeting. The notice must clearly state that the purpose of the meeting is to consider dissolving the entity.
5. HADTO will be withdrawn and its existence ended on the date the Certificate of Dissolution is filed and approved by the State.
6. The Certificate of Dissolution must be signed by a duly authorized person of HADTO. The name and Title of the signer must be typed or printed opposite the signature.

Revised 7/16/13
Rick Sizemore
Board Trustee
By Laws